

Object Name _____
Collection _____
Call# _____ **Category** _____
LCCN _____ **Subcategory** _____
ISBN _____ **Control#** _____
ISSN _____ **Other#** _____
Copy# _____ **Old#** _____
Accession/Loan# _____ **Accession/Loan Date** _____
Received as _____ **Received date** _____
Source _____
Credit line _____

Form Completed by:

Form Completion Date:

Approved by:

Cataloged by:

Cataloged Date:

Home location _____

Author/Author Added Entry _____

Title/ Title Added Entry _____

Subjects _____

Summary _____

Physical Description _____

Event _____

Site Name _____ **Site #** _____

Publisher _____

Pub place _____ **Pub date** _____

Related Publications _____

Notes on Related Items _____

Series/ Series Added Entry _____

Edition _____ **Language** _____

Notes _____

Provenance _____

People _____

Classification _____

Search terms _____

Status _____ Status date _____ Status by _____
Condition _____ Condition date _____ Condition by _____
Condition notes _____

Appraiser _____ Acq value _____ Display value _____
Current value min _____ Current Value max _____ Value date _____
Appraiser's notes _____

Insurance Company _____ Phone# _____
Insurance Rep. _____ Insurance policy# _____
Ins premium _____ Insured value _____ Expiration date _____

Temp location _____
Moved by/Date _____ Authorized By/Until _____
Inventoried By _____ Inventoried Date _____
Legal Status _____
