

Object Name _____
Other Name _____
Collection _____
Other# _____ **Category** _____
Old# _____ **Subcategory** _____
Accession/Loan# _____ **Accession/Loan Date** _____
Received as _____ **Received date** _____
Source _____
Credit line _____
Home location _____

Form Completed by: _____

Form Completion Date: _____

Approved by: _____

Cataloged by: _____

Cataloged Date: _____

Date _____ **Year Range** _____
Status _____ **Status by** _____ **Status date** _____

Title _____
Artist _____ **Artist Role** _____
Additional Artists & Roles _____
Signed name _____ **Signature Location** _____
Collector _____ **Collected Date** _____

Description

Height _____ **Width** _____ **Dim Notes** _____
Length _____ **Depth** _____
Diameter _____ **Circum** _____
Weight _____ **Count** _____
Image size _____ **Accessories** _____
Frame size _____ **Frame desc** _____

Medium _____
Material _____
Technique _____
Culture _____
School _____

PastPerfect 5.0 Data Entry Form - Objects Catalog (Art) Object ID#: _____

Inscription type _____ Inscription text _____
Inscrip position _____
Inscrip techq _____ Inscription translation _____
Inscrip lang _____
Makers mark _____

Provenance _____

Notes _____

People _____

Classification _____

Subjects _____

Search terms _____

Condition _____ Condition by/Date _____
Condition notes _____
Display Value _____ Inventoried by/Date _____

Temp location _____
Moved by/Date _____ Authorized By/Until _____
Reason _____ Notes _____
Legal Status _____

Appraiser _____ Acq value _____ Current value min _____
App notes _____ Value date _____ Current value max _____
Ins company _____ Ins policy# _____
Ins rep _____ Ins phone# _____
Ins value _____ Ins premium _____ Policy exp date _____

Related Publications _____
Notes on Related Items _____
